

Missouri State Archives

Finding Aid [998.199]

MANUSCRIPT COLLECTIONS

Jefferson City Business and Professional Women's Club Collection

Abstract: Scrapbooks, correspondence, and photographs pertaining to the Business and Professional Women's Club and Trinity Lutheran Church in Jefferson City, 1941-1971

Extent: 2/3 cubic feet

Physical Description: Paper and photographs

Location: Missouri State Archives; Stacks

ADMINISTRATIVE INFORMATION

Alternative Formats: TIFs of the photographs

Access Restrictions: None

Publication Restrictions: Some; see series below

Preferred Citation: [item description], [date]; *Jefferson City Business and Professional Women's Club Collection*, Record Group 998.199; Missouri State Archives, Jefferson City.

Acquisition Information: Gift; Accession #1994-0026

Processing Information: Processing completed by EW on 04/13/2017. Updated by EW on 03/24/2021.

HISTORICAL AND BIOGRAPHICAL NOTES

The Jefferson City chapter of the Business and Professional Women's Club was formed on February 24, 1941. The mission of the Club was "to promote the interests of business and professional women, to bring about a spirit of cooperation and to extend their opportunities." (quoted from the Constitution, Article II)

The Club's first president was Norma Richter. The Club got its start from the same group in Columbia, Missouri, who served as mentors to the Jefferson City members. Later, in 1948, the

Jefferson City Club was able to mentor a new club of its own: Eldon, Missouri. In its early years, the Club had a “loan closet” established in memory of Laura Layher who was a nurse. The loans were for medical equipment and were extended to members of the community in need.

ADDITIONAL DESCRIPTIVE INFORMATION

Related Collections

MS298 Hazel Palmer Business and Professional Women's Club Collection

Additional External Resources

The Business Professional Women's Foundation (the Club's successor):
<http://bpwfoundation.org/>.

The State Historical Society of Missouri in Columbia maintains the following collections:
[#C17 Robert E. Blake Constitutional Convention Papers, 1943-1945](#)
[#C2538 Business and Professional Women's Club, Columbia, Missouri, Records, 1936-2010](#)
[#C3884 Jean Gaddy Wilson Papers, 1968-2008](#)
[#C4153 May Ruth Hyde Papers, 1972-1993](#)
[#CA5838 Missouri Federation of Business & Professional Women's Organizations, Records](#)
[#K0313 Rebecca Morris Papers, 1972-1980](#)
[#R299 Lebanon Women's Club \(Lebanon, Mo.\) Yearbooks, 1935-1964](#)
[#R468 Louise Bradford Collection, 1919-1985](#)
[#R573 Business and Professional Women's Club \(Webb City, Mo.\) Records, 1951-1984](#)
[#R961 West Plains Business and Professional Women's Club Booklet, 1936](#)
[#S0236 Margaret A. Hickey Papers, 1928-1975](#)
and more

SERIES

Photographs (1947-1952)
Documents (1941-1971)
Scrapbooks (1941-1971)
Trinity Lutheran Church Documents (1961)

PHOTOGRAPHS, 1947-1952

Arrangement: By size; thereunder original order maintained

Scope and Content

These are photographs of members of the Club as well as window displays and fair booths maintained by the Club. Photographs have all been digitized and placed on Manuscript DVD #1 in the Reference Room.

Container List

Location	Box	Folder	Contents	Date
	65	1 (A)	National Business Women's Week: A mannequin and window display advertising the Club. "Boost Your Town – It Boosts You." (8x10 and 4x5 B&W)	October 15-21, 1950
	65	1 (B)	National Business Women's Week: A mannequin and window display advertising the Club. "Measure Up for Leadership." (8x10 and 4x5 B&W)	October 15-21, 1950
	65	1 (C)	National Business Women's Week: A mannequin and window display advertising the Club. "Measure Up Spiritually." (8x10 and 4x5 B&W)	October 15-21, 1950
	65	1 (D)	National Business Women's Week: A mannequin and window display advertising the Club. "Measure Up for World Affairs." (8x10 and 4x5 B&W)	October 15-21, 1950
	65	1 (E)	National Business Women's Week: A mannequin and window display advertising the Club. "Measure Up Health and Safety." (8x10 and 4x5; B&W)	October 15-21, 1950
	65	1 (F)	National Business Women's Week: A mannequin and window display advertising the Club. "Measure Up Politically." (8x10 and 4x5; B&W)	October 15-21, 1950
	65	1 (G)	National Business Women's Week: A mannequin and window display advertising the Club. "Measure Up Educationally." (8x10 and 4x5; B&W)	October 15-21, 1950
	65	2 (A)	National Business Women's Week: Mrs. Harrie Cusic watches Lula Cornog type a letter to their Senator (8x10 B&W)	09/23/1951
	65	2 (B)	National Business Women's Week: Esther Opel (right) and Lucy Wilfley (left) check medical supplies that are available for loan to the public (8x10 B&W)	09/23/1951
	65	2 (C)	National Business Women's Week: Pauline Adams demonstrates how to cast a vote while Anne Kallenbach and Marjor Ione Larson observe (8x10 B&W)	09/23/1951
	65	2 (D)	National Business Women's Week: Norma Richter, Norma Rumer and Emma Goff (standing) display a Grade A health card (8x10 B&W)	09/23/1951
	65	2 (E)	National Business Women's Week: Club President Edna Baumhoefer stands next to a large wooden carving with the NFBPWC's logo on it (8x10 B&W)	09/23/1951

	65	3 (A)	Business Women's Week Banquet at Hotel Governor (8x10 B&W)	10/07/1947
	65	3 (B)	Business Women's Week Banquet at Hotel Governor (8x10 B&W). Women pictured are Violet P. Lorey, Dorothy C. Nichols, Pauline Adams, Thelma Mills, Alberta Meyer, Christine Hauschild, Edna Baumhoefer, Ruth Alloway, Marjorie Haseltine, and Marilyn Merrill	10/07/1947
	65	3 (C)	A Jaycees & B.P.W. float in a parade; woman dressed as lady liberty (8x10 B&W)	n.d., c1947-1952
	65	3 (D)	National Business Women's Week: a mannequin and window display advertising the Club. "American Heritage Guards Your Right to Vote." (8x10 B&W)	October 10-16, 1948
	65	4 (A)	The Jefferson City Business and Professional Women's Club booth at a fair (3½ x 3½ Faded Color)	c1951-2
	65	4 (B)	The Jefferson City Business and Professional Women's Club booth at a fair (3½ x 3½ Faded Color)	c1951-2
	65	4 (C)	Women from the Club having tea (3½ x 3½ Faded Color)	c1952
	65	4 (D)	A group of women from the Club (3½ x 3½ Faded Color)	c1952
	65	4 (E)	A group of women from the Club (3½ x 3½ Faded Color)	c1952
	65	4 (F)	A woman from the Club with a silver tea set (3½ x 3½ Faded Color)	02/11/1952
	65	4 (G)	A group of women from the Club having tea (3½ x 3½ Faded Color)	02/11/1952
	65	5 (A)	A Jaycees & B.P.W. float in a parade; woman dressed as lady liberty (2¾ x 4½ B&W; tape on photo)	n.d., c1947-1952
	65	5 (B)	The NFBPWC window display for National Business Women's Week (3½ x 3½ B&W)	September 23-30, 1951
	65	5 (C)	The NFBPWC window display for National Business Women's Week (3½ x 3½ B&W)	September 23-30, 1951
	65	5 (D)	Club Members Hazel Hall, Alberta Meyer and others gather walnuts (3¼ x 4 B&W)	11/19/1949
	65	5 (E)	Club Members Freda Beck, Edna Baumhoefer and others gather walnuts (3¼ x 4 B&W)	11/19/1949
	65	6 (A)	A Club banquet in Slater, MO; the buffet (3½ x 2½ B&W)	05/16/1949
	65	6 (B)	A Club banquet in Slater, MO; the buffet (3½ x 2½ B&W)	05/16/1949
	65	6 (C)	A Club banquet in Slater, MO; the buffet (3½ x 2½ B&W)	05/16/1949
	65	6 (D)	A Club banquet in Slater, MO; Dorothy Nichols cuts the cake (3½ x 2½ B&W)	05/16/1949
	65	6 (E)	A Club banquet in Slater, MO; four women stand behind a table (3½ x 2½ B&W)	05/16/1949
	65	6 (F)	A Club banquet in Slater, MO with many in attendance (4x5 B&W)	05/16/1949
	65	6 (G)	A Club banquet in Slater, MO; some attendees (4x5 B&W)	05/16/1949
	65	6 (H)	A Club banquet in Slater, MO with many in attendance, including Norma Richter, D. Nichols, Margret Schott, and Hazel Hale (4x5 B&W)	05/16/1949

DOCUMENTS, 1941-1971

Arrangement: Chronological

Scope and Content

This series contains the Business and Professional Women's Club Constitution and By-Laws, a budget and one program. For additional budgets and programs, see the Scrapbooks series.

Container List

Location	Box	Folder	Contents	Date
	65	7	Jefferson City Business and Professional Women's Club Constitution and By-Laws; includes a blank membership form	02/24/1941
	65	8	Park Board Band Concert and Public Sing program	n.d.
	65	9	1970-1971 Budget	1971

SCRAPBOOKS, 1941-1971

Arrangement: Chronological

Scope and Content

This is a set of three scrapbooks kept by a member of the Business and Professional Women's Club. The books are on brittle construction paper. They primarily consist of newspaper clippings and newsletters. They provide good insight into the function and mission of the Club and its members. Reproductions of pages may be made provided the proper original source is cited in the case of newspaper clippings.

Container List

Location	Box	Folder	Contents	Date
	OB12		Scrapbook #1. The scrapbook is laid out like a baby book. The first several pages are devoted to the founding of the Jefferson City chapter of the Club and they liken the club to an infant. The first anniversary in 1942 of the Club is described as the child's first birthday, and so forth. The book primarily contains descriptions of the Club's activities along with a few newspaper clippings, programs, a membership list, and ephemera.	1941-1945, 1948, 1952 & 1963
	OB13		Scrapbook #2. Includes newspaper clippings, "Capitol Comments" newsletters, yearbooks, ephemera, programs, etc.	1943-1950 & 1971
	OB14		Scrapbook #3. Contains newspaper clippings, "Missouri Business Woman" newsletters, "Capitol Comments" newsletters, and ephemera. Arranged December to January.	1955

TRINITY LUTHERAN CHURCH DOCUMENTS, 1961

Arrangement: N/a

Scope and Content

These two items were donated along with the articles for the Business and Professional Women's Club. The connection, if any, to the Club is unclear. Trinity Lutheran was dedicated on April 23, 1961 in Jefferson City.

Container List

Location	Box	Folder	Contents	Date
	65	10	Dedication program	04/23/1961
	65	11	Stained glass windows pamphlet	04/23/1961